

Level 2, 123 Lonsdale St Melbourne, VIC 3000, Australia Phone: +61 3 9639 9951 | Website: www.asli.vic.edu.au

CRICOS No: 03483G | RTO No : 40794

Suggestion Form					
NAME (OPTIONAL):					
PHONE (OPTIONAL):		_DATE			
Who are you?	Type	e of Suggestion			
☐ Student ☐ Trainer/Assessor ☐ Staff (Admin/Support ☐ Faculty/Leadership ☐ Other:	☐ Student Su☐ Facilities (calculus and the state of the	cademic (courses, training delivery, learning resources) udent Support (welfare, wellbeing, counselling, inclusivity) cilities (classrooms, library, labs, equipment, technology) dministration (enrolment, records, communication, forms) orkplace/Staff (HR, processes, policies, teamwork) rents & Engagement (excursions, workshops, activities)			
	☐ Other:				
SUGGESTION:					
I understand that personal information collected on this form will be managed in accordance with the Privacy Act 1988 and ASLI's Privacy Policy and may be shared with the regulators where required under the ESOS Act 2000 or National code 2018.					
Signature: Date: / /					
Office use only:					
Particulars	Name	Signature	Date		
Cuganation restrict by					
Suggestion received by:					



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Reviewed/Assessed by:					
Is this leading to Feedback	Tick one: ☐ Yes ☐	□No			
Complaints and Appeal	(only if yes, continue to next section , else close the case with resolution provided.)				
Does it require an entry	Tick one: ☐ Yes ☐	□No			
to continuous	(only if yes, continue to next section , else close the case with resolution provided.)				
improvement Register					
Resolution Provided/Action	taken:				
Decision/ Action taken by:					
□ Resolution provided on://					
Staff Signature: Date: / /					